

JOB POSTING NOTICE

THE OFFERED POSITION: Industrial Engineer

Walton Construction located in San Dimas, CA is seeking a Project Engineer with a bachelor degree in Industrial Engineering/Engineering Management with 9 months experience. Email resume to Rwalker@waltoncs.com.

Duties are as follows:

- **Assist with planning, coordinating, and overseeing the entire process of construction.**
- **Schedule and control multi-family housing construction projects using Microsoft Project.**
- **Implement Project Management techniques such as Earned Value Management to track the projects' performance and, present it to the top managers and executives.**
- **Implement Quality Management and Continuous Improvement techniques to decrease costs and, improve projects efficiency.**
- **Address field issues with timely Request for Information.**
- **Review submittals for specification compliance and maintain submittal logs.**
- **Coordinate job needs with job superintendent and PM.**
- **Assist in retrieving/reviewing change orders, recording meeting minutes, assembling project closeout documents and site safety documents.**
- **Investigate the flow of information and materials between Project Management, Estimating and Accounting departments in order to find and eliminate the inefficiencies.**
- **Apply Industrial Engineering techniques to achieve lean construction environment.**

U.S. Citizens and Green Card Holders only please!

Persons interested in applying for this position should contact the person named below:

Person to Contact: RICHARD A. WALKER, JR.

Address: 358 E. FOOTHILL BLVD., SUITE 100
SAN DIMAS CA 91773

Telephone: 909-267-7777